

Estate Valuations & Pricing Systems, Inc.

Vendor and Subcontractor Management Policy

Overview

EVP Systems uses vendors and subcontractors to fulfill its duties to its clients and provide its services as efficiently, economically, and quickly as possible. None of these third-parties have access to proprietary client data—indeed, neither does EVP Systems itself—and it is company policy to require that they all conform to EVP Systems’ ethics, security, and compliance policies, at a minimum.

Current Vendors and Subcontractors

Below is a list of vendors and subcontractors that EVP Systems is current using:

Vendor Name	Purpose	Length of Engagement
Google	Provides e-mail, shared documents, video conferencing services	On-going
Microsoft	Provides workstation operating systems, compilers, workstation authentication, and shared information storage (OneDrive)	On-going
Amazon	Provides hosting and support services for EVP Systems Data Center via AWS	On-going
Slack	Provides intracompany chat and file transfer	On-going
Dropbox	Provides shared filesystem and versioned backup of documents	On-going
rsync.net	Provides filesystem backup	On-going

Client Data Access

All vendors or subcontractors do not have access to client proprietary or Personally Identifiable Information (PII). EVP Systems does not transmit or store this data via its EVP Office. More information is available in the “Data Privacy Statement” document.

Minimum Requirements

All EVP Systems subcontractors and vendors must provide documentation that they meet or exceed the company’s requirements for legal, ethical, information security, and compliance reporting. This documentation must be provided at the beginning of the engagement, and then updated annually.

If a vendor or subcontractor does not meet EVP Systems minimum requirements, they will not be retained. If they fall out of compliance during the time of their partnership with EVP Systems, they will be terminated as soon as possible without disrupting client services.

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